



Sunovisio Corporation

# Customer Flag Documentation

This document will allow you to use Customer Flag Extension very easily.

Version 1.2.0  
10/29/2013

## Introduction

This extension will allow you to add a flag to your customers and orders very simply. So easy to remember which one of your customer need some special action.

## Installation

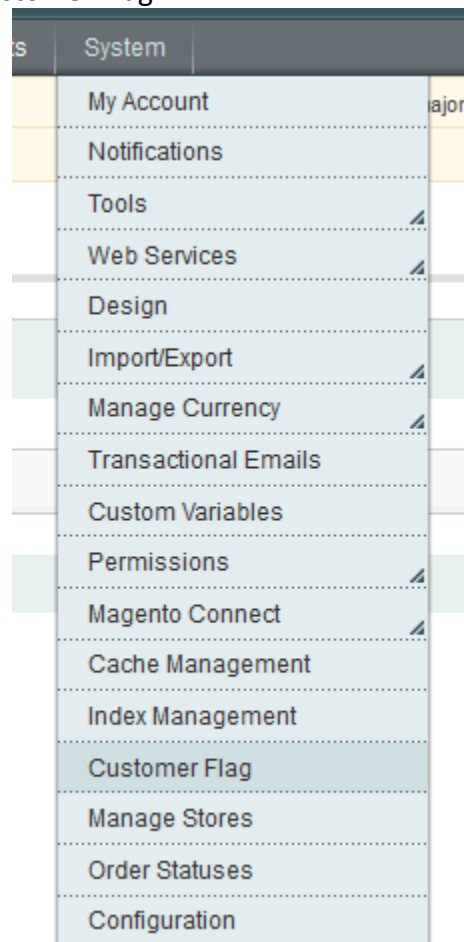
The installation must be done in 7 very simple steps:

- 1) Unzip the file you downloaded
- 2) Upload the files at the root directory of your server
- 3) Connect to your administration panel
- 4) Disable compilation
- 5) Flush your cache
- 6) Log out from administration panel
- 7) Log in again

You are ready to use your extension.

## How to add new flags?

Go in section "System" -> "Customer Flag".



You will find there a grid where you can add items.

Item Manager Add Item

Page 1 of 1 pages | View 20 per page | Total 2 records found Reset Filter Search

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected Actions Submit

ID	Code	Label	Status	Action
1	not_activated	Not Activated	Enabled	Edit
2	activated	Activated	Enabled	Edit

Click on “Add Item” on the top right. A form will render allowing you to add your flags.

**Add Item**

**Item information**

Icon

Code \*

Label \*

Status

Click on Save to add the flag to your system.

## Configuration

You will find the configuration panel in “System” -> “Configuration” and going in “Customer Flag Extension”.

Customer Flag Extension Save Config

Sunovisio help ▲



**Get help when you need it**  
Contact us via email [contact@sunovisio.com](mailto:contact@sunovisio.com) and make sure to follow [@sunovisio](#) on Twitter and on [Facebook](#) to not miss out on important product updates, news, and tips!

**Check our other extensions**  
The [Sunovisio extension shop](#) will offer you all extensions you need to increase your sales.

**Integration of your shop**  
Visit our website to follow our previous integration and get a great idea of our abilities <http://www.sunovisio.com>

**Parameters** ▲

Enabled	<input type="text" value="Yes"/>	[STORE VIEW]
Default Customer Flag	<input type="text" value="Not Activated"/>	[STORE VIEW]

▲ You need at least to add one flag before being able to setup this field.

The first panel gives you general information about Sunovisio support. The second one will allow you to configure the extension.

The first field “Enabled” will allow you to enable/disable the extension. The second one will allow you to assign a default flag to your customers. Note that you need to add at least one flag before being able to configure the extension.

## Update customer flag


Go in section “Customers” -> “Manage Customers” and open a customer. In the dashboard, you will see on the right the default flag of your customer.

Loic FARGE Back Reset Create Order Delete Customer Save Customer Save and Continue Edit

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**Personal Information**

Last Logged In:	(Offline)	<b>Default Billing Address</b>
Last Logged In (America/Los_Angeles):	Feb 5, 2013 11:30:29 PM (Offline)	Loic FARGE
Confirmed email:	Confirmed	516 grand ave
Account Created on:		oakland, California, 94610
Account Created on (America/Los_Angeles):	Nov 25, 2012 5:29:19 PM	United States
Account Created in:	Default Store View	T: 09090909
Customer Group:	General	




Clicking one time on the flag will change automatically the flag of the customer with the next one. You will not need to save your customer. The flag will be saved automatically.

Loic FARGE Back Reset Create Order Delete Customer Save Customer Save and Continue Edit

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Customer Group:	General	



You can add as many flags as you need. In the case you have more than 2, you will need to click several time to go the next etc. After going though the whole flags, the flag will come back to the first one uploaded in the flag list. Very simple to use and useful to flag your customers.


## Order View

When a customer is registered in your shop, you will be able as well to view the flag in the order information.

Back Edit Cancel Send Email Hold Invoice Ship Reorder

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**Account Information**

Customer Name	<a href="#">Loic FARGE</a>	
Email	<a href="mailto:loicf@sunovisio.com">loicf@sunovisio.com</a>	
Customer Group	General	

From version 1.2.0, guest orders are also flaggable even if orders are not from registered customers.

## **Support**

If you have any problem with installing the extension, you can contact us via your account on <http://ecommerce.sunovisio.com> using the ticket system or the chat. You can use as well our contact email address [contact@sunovisio.com](mailto:contact@sunovisio.com).

Thanks for your trust in Sunovisio Corporation.